



City of Las Vegas
Parks and Recreation
Municipal Sports Unit

CITY OF LAS VEGAS OWNED LAND BANNER AND SIGN REQUEST FORM AND FIELD ALLOCATION BANNER/SIGN PERMIT

BANNERS/PROMOTIONAL SIGNAGE

IF YOUR ALLOCATED FIELD USE WILL FEATURE ANY PROMOTIONAL BANNERS OR OTHER PROMOTIONAL SIGNAGE, THE ORGANIZER REPRESENTATIVE MUST CONSULT PRNS STAFF PRIOR TO INSTALLATION OF ANY PROMOTIONAL BANNERS OR OTHER ELEMENTS. INDIVIDUAL SIGNAGE OR BANNERS MUST NOT EXCEED 40 SQUARE FEET. ALL SIGNAGE THAT IS NOT REMOVED BY THE USER GROUP BY THE APPROVED REMOVAL DATE SHALL CONSTITUTE A NUISANCE AND MAY BE REMOVED BY THE CITY. THE CITY MAY BILL THE USER GROUP FOR THE REMOVAL.

***PLEASE REFER TO THE BANNER AND SIGN POLICY (SECTION 9 IN THE POLICIES HANDBOOK) FOR RESTRICTIONS REGARDING SIGNAGE ON BLM LAND**

ARE YOU REQUESTING FOR YOUR ALLOCATED FIELD USE TO FEATURE BANNERS OR OTHER PROMOTIONAL SIGNAGE?
(PLEASE CHECK YES OR NO. IF YES, PLEASE PROVIDE ADDITIONAL INFORMATION AS REQUESTED BELOW.)

☐ NO ☐ YES

NUMBER OF BANNERS/OTHER SIGNAGE _____ SIZE OF BANNERS _____

DESCRIPTION(S) _____

ADDITIONAL DOCUMENTATION REQUIRED: IF YOU CHECKED "YES" ABOVE:

- PLEASE IDENTIFY THE LOCATION OF THE PROMOTIONAL BANNER/OTHER PROMOTIONAL SIGNAGE ON A SITE MAP
(AERIAL MAPS ARE AVAILABLE UPON REQUEST)
- ATTACH A DIGITAL OR HAND DRAWN RENDERING OF ANY SIGNAGE TO THE SITE MAP.

THE SITE MAP AND THE SIGNAGE RENDERING MUST BE SUBMITTED TO THE MUNICIPAL SPORTS UNIT WITH THE SUBMISSION OF THIS BANNER AND SIGN REQUEST FORM.

PROPOSED FIELD SITE(S) FOR BANNERS	# OF BANNERS/SIGNS	Size
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PROPOSED BANNER/SIGN LOCATION(S)

BANNER/SIGN COLOR	PRINT COLOR
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REASON FOR POSTING BANNER/SIGN

METHOD OF INSTALLATION	BANNERS WILL BE INSTALLED ON DATE	AND WILL BE REMOVED ON DATE
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APPLICANT'S NAME	DAYTIME PHONE	CELL PHONE
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EMAIL ADDRESS

MSU USE ONLY BELOW THIS LINE - CONDITIONS OF APPROVAL IF DIFFERENT FROM REQUEST

APPROVED BY (CLV REPRESENTATIVE SIGNATURE)	DATE	PERMIT NUMBER
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A COPY OF THIS APPROVED FORM/PAGE IS THE BANNER AND SIGN PERMIT AND MUST BE AVAILABLE DURING TIMES OF FIELD USE.